

Benefit ID #	Benefit Title	Benefit Description	Benefit / Disbenefit	Benefit Category	Business Change Manager (BCM)/ Business Lead	Benefit Owner	Benefit Recipient	Measure (who, what, when, and how)	Baseline Start Value	Date Baseline Taken	Benefit Target Value	Forecast Value	Value of Net Impact	Realisation Start Date	Realisation End Date	Assumptions	Dependencies (Incl. people change readiness)	Strategic Objective supported	Frequency benefits will be reviewed and date of next review	Supporting evidence (add links to any relevant additional information)
B001	Reduced Printing Costs	Cost of printing reduced as a result of the shift to digital reporting resulting in fewer printers being required and reduced cost of paper and ink etc.	Benefit	Cost	Sophie Green	Martin McFly	Facilities Management	Annual cost of printer rental, confirmed by service owner from contract	50 printers x £250pm = £150,000pa	Mar-25	10 printers x £250pm = £30,000pa	£30,000	-£120,000	Jun-27	Jun-28	Assumed no Senior Manager wants to read the report on paper/mark up notes on paper	Report users are trained on how to use digital reports and view them on screen rather than printing them out.	Our Business - Lean and Agile	Annual Jun 2027	Report from FM
								Monthly Report printing cost, supplied by FM Manager	350 reports x 10 pages x 10p x 12mth x 10	Mar-25	No reports printed = £0	£0	-£42,000	Jun-26	Jun-27	Assume paper and ink remains 10p per page for colour printing.		Our Business - Lean and Agile	Monthly, Jul 25	Printer logs, user survey
								Revised service cost for printer contract, confirmed by service owner from contract (one-off)	£50,000pa	Mar-25	£10,000pa	£10,000pa	-£40,000	Jun-26	Jun-27	Assumed that revised Service Cost will reflect the number of printers from cost perspective and that Office Printers PLC will still be interested in a smaller contract - to be validated.		Our Business - Lean and Agile		
DB001	Printer Break clause penalty	Printer service contract contains £100,000 penalty if we wish to break the contract in the first 2 years	Disbenefit	Cost	Sophie Green	Martin McFly	Facilities Management	Cost of penalty, confirmed by service owner from contract	£100,000	Mar-25	£100,000	£100,000	£100,000	Jun-25	Jun-27	Assume that we cannot negotiate a full or partial cost reduction with supplier earlier.	New contract negotiated	Our Business - Lean and Agile	Annual Jun 2027	Revised supplier contract
B002	Increased Confidence in Reporting	Senior management report that they have increased confidence in monthly reporting when surveyed and it is now meeting their needs	Benefit	Staff Experience	Joseph Mansfield	Rebecca Lightly	Technical Services	10 on Survey of TSLT members using MS Forms plus free supporting text, sent out monthly by Rebecca 1 week after reports distributed for a duration of 6 months.	23/50 average satisfaction score 31/50 average confidence in data score	Mar-25	Average score of at least 40/50 for both satisfaction and confidence in data scores	40/50	N/A	Jun-26	Dec-26	Assume that we cannot please all recipients so target of 80% set		Our Operation - Data-driven smart operations	Monthly Jul 2026	