



Successful PPM Tool Implementation

Best Practice Principles & Real-World Case Study



P PROGRAM
FRAMEWORK

Gero Renker

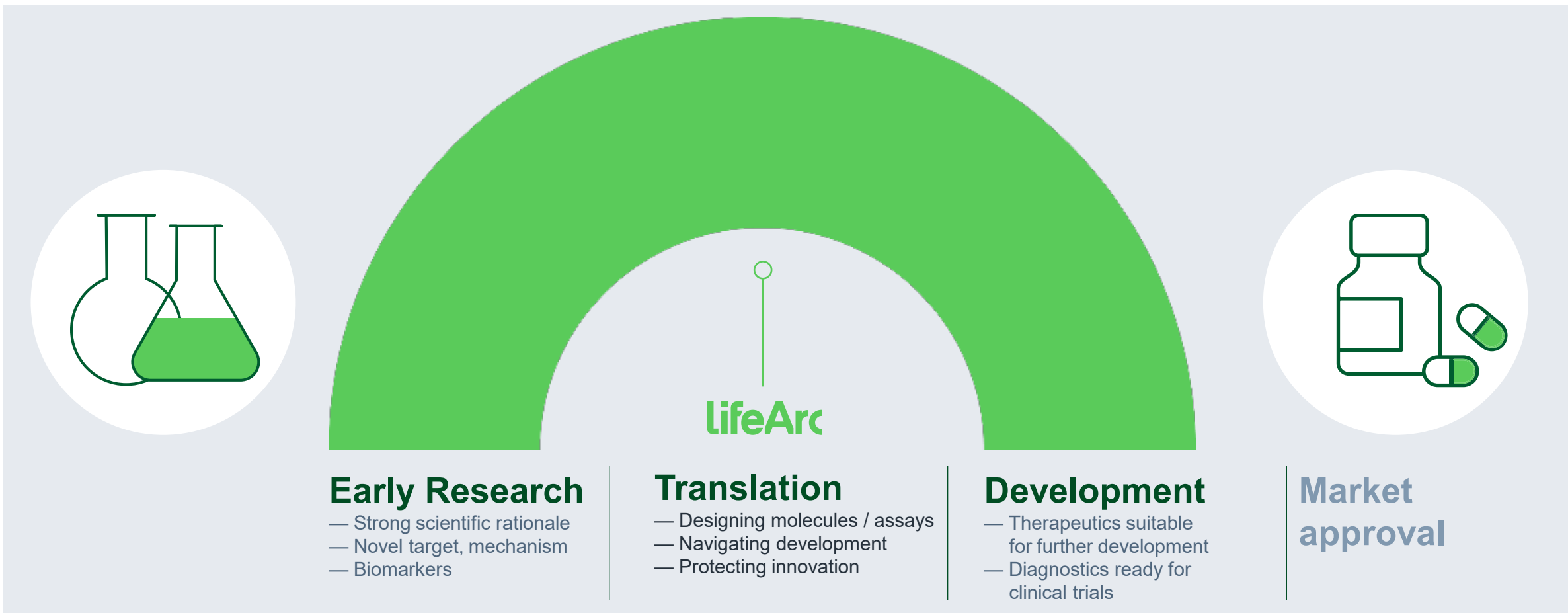
A pipette with a green liquid is shown in the foreground, with a single drop about to fall into one of several test tubes in a rack. The background is a blurred laboratory setting with more test tubes.

LifeArc

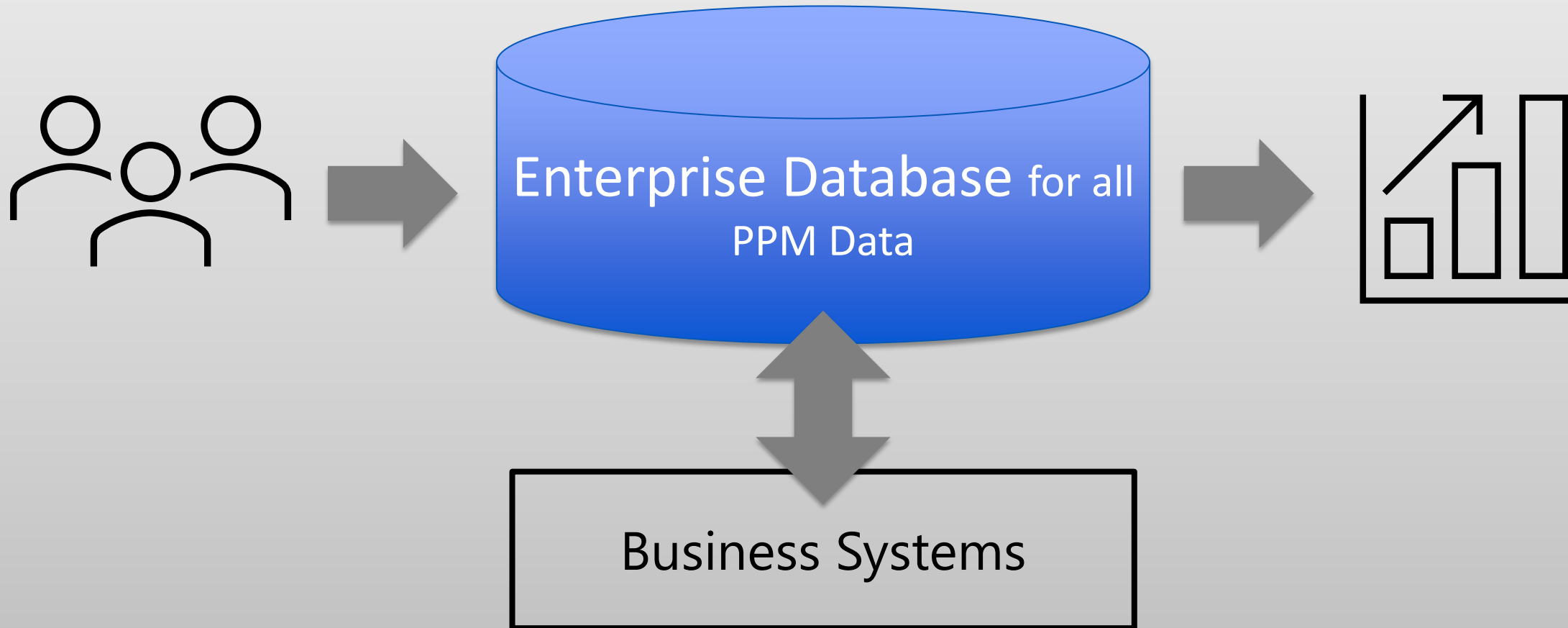
Matt Franklin
Head of PMO Operations

What we do

Life sciences research today is full of exceptional ideas that have the potential to transform healthcare. The challenge is that many never make it out of the lab.



What Do We Mean by PPM Tool?

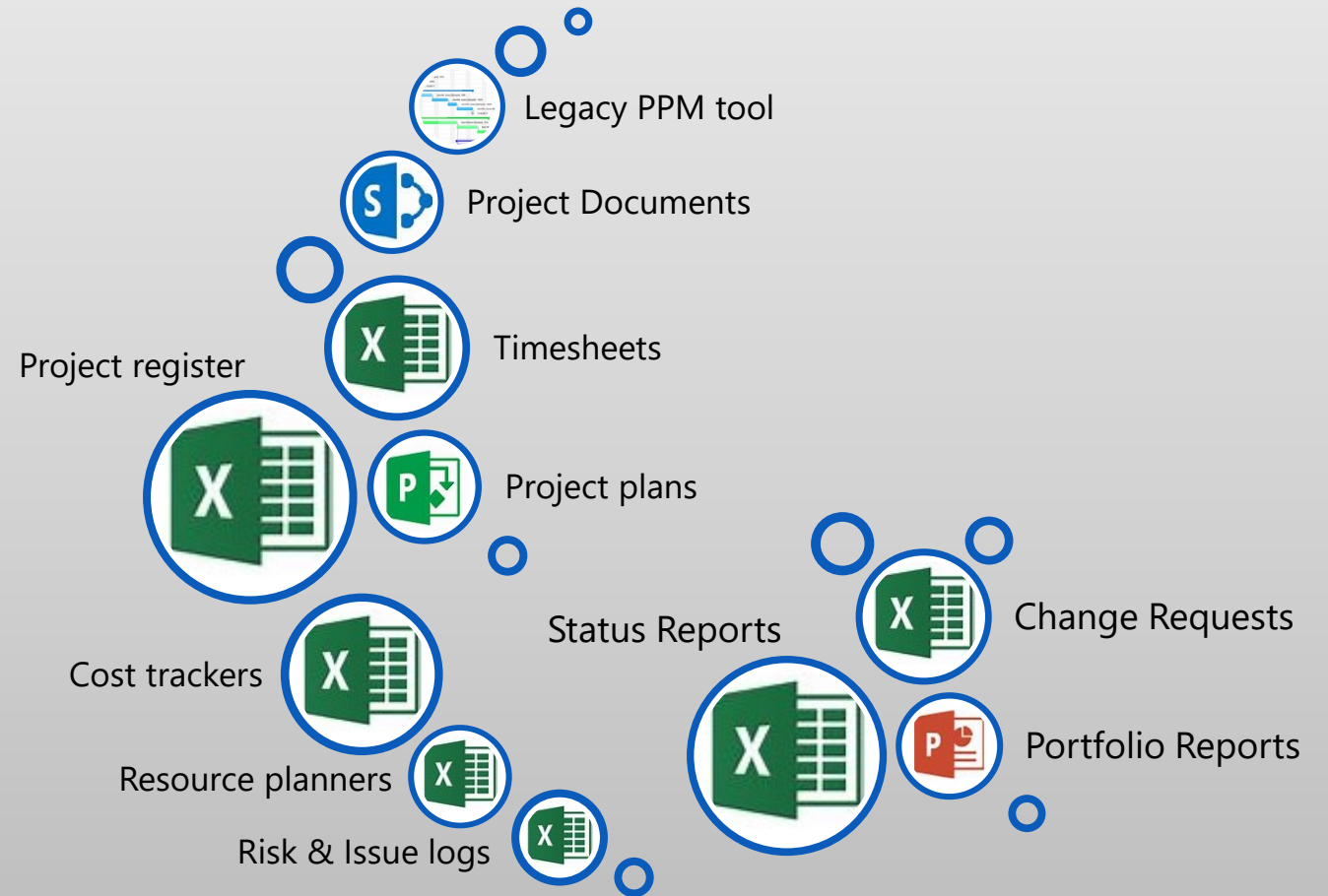


Do We Need a PPM Tool?



Most Likely If:

- You have a PMO or similar
- You have more than a handful of projects
- You are expecting growth
- You live in spreadsheet hell



Are We Ready For a Tool?



Don't

- Think you need minimum maturity level to be ready for a tool
- Build a bunch of spreadsheets in the meantime
- Be held back by small budget

Do

- Establish clear ownership for process and tool
- Grow your maturity with the tool from the start
- Expect to engage specialist help

Defining Requirements



Don't

- Make it a free-for-all
- Include too much detail
- Load it up with 'just in case' requirements
- Design the solution yourself

Do

Describe:

- The nature of your projects
- Some metrics
- How you work now
- How you are organised
- Your business challenges
- Your goals and aspirations

Let's use the platform we already own



Your "Microsoft Cloud First" Investment



Your strategic digital transformation platform applied to PPM.



Single platform / data residence

Already secured & supported

Existing user base & logins

Collaboration for all

World class BI

Familiar user experience

Adoption

Future proof (incl. AI)

Compared to other platforms:

Data resides elsewhere

New Infosec assessment

Separate logins

Collaboration for a few = Isolation

Niche reporting tools

Different user experience

Increased adoption risk

Uncertain future

Let's use the platform we already own



The future of Artificial Intelligence

The Power Framework Ecosystem

LifeArc's planning solution is comprised of several MS 365 apps that interact to provide an integrated project management tool set:

Power Apps

- Used to create custom apps – such as Issue logs etc., that hang together as one overall application

Project for the Web

- Provides simple, powerful project management for teams

Planner

- Task management tool for teams.

Power BI

- Powerful and interactive reporting tool

Power Automate

- drives workflows required for approval etc.



Scoping Our Implementation



Don't

- Don't go live with all the features
- Don't use the tool as a reason to implement brand new processes
- Don't invest in automation on day 1

Do

- Consider a 'Minimum Viable Product' approach
- Focus on what you do currently and aim to do it much better
- Run a pilot with a subset of users
- Keep budget for future phases
- Develop further with benefit of actually using the system

The Story So Far

Phase 1 – June 2021 to March 2022

Objectives

Build and Test Power Framework as a Minimum Viable Product

Scope

Project Management
Resource Management
Financial Management

Community

IT Early adopter community

Project Management Fundamentals Training

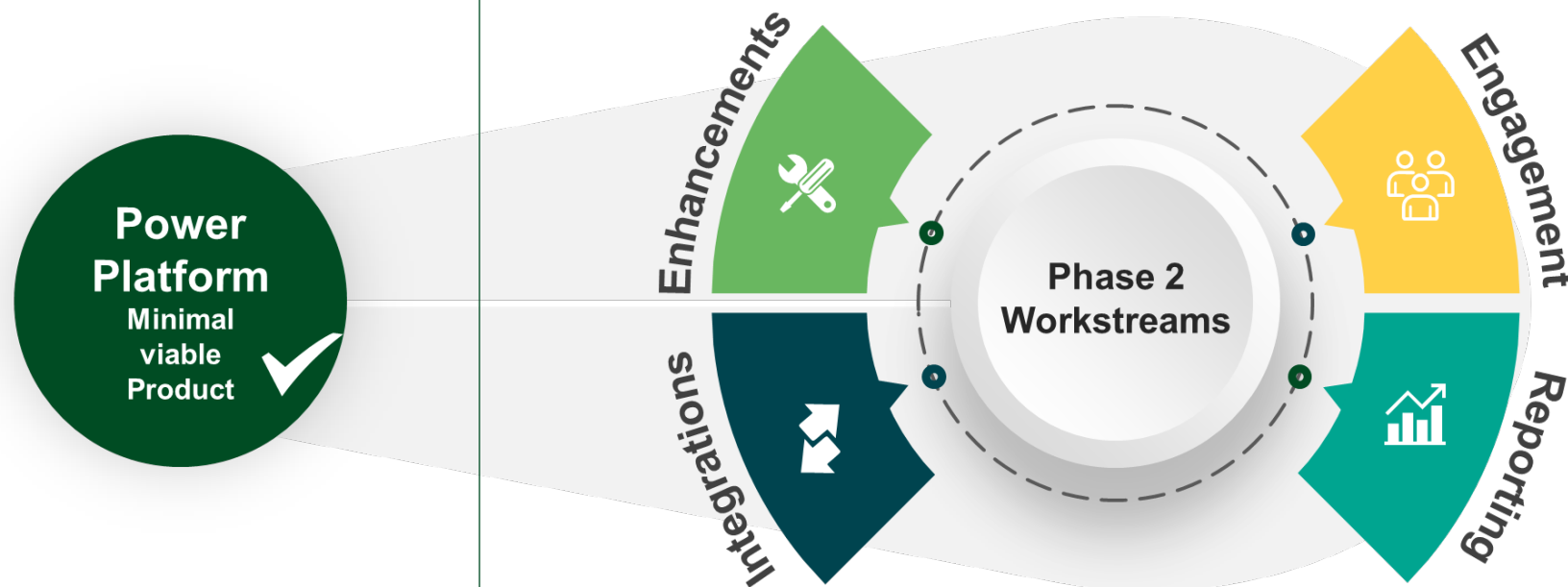
Foundational Project Management training deployed (PM, framework & system)



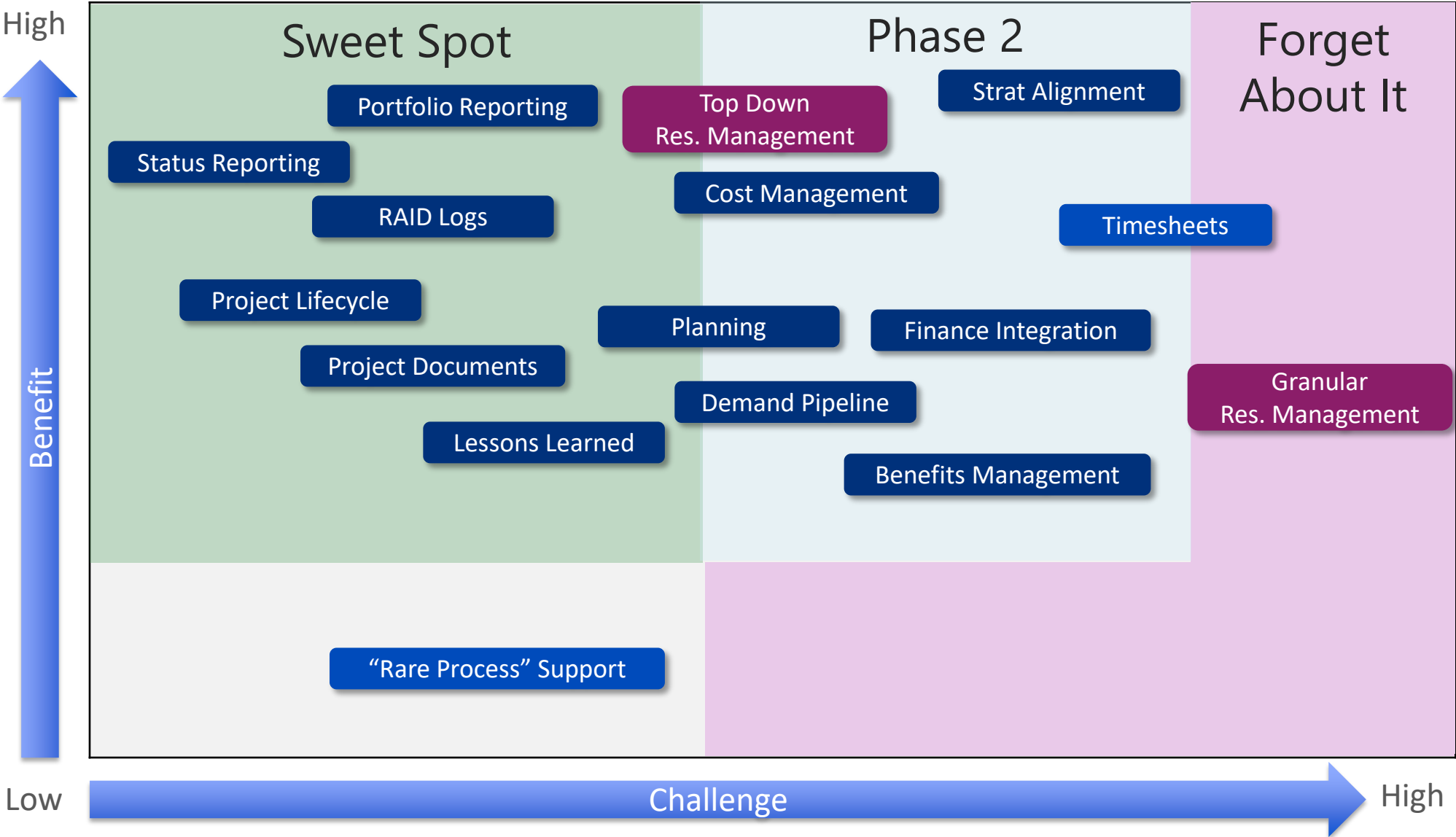
Phase 2 – March 2022 to Jan 2023

Objective

Build on the foundations delivered within phase 1 of the project



Challenge vs Benefit



Adoption



Do

- Turn sceptics into supporters: they're vocal, they care
- Focus on winning over project managers

How do we win over Project Managers?



Save Time

- Avoid data double entry
- No need to format or distribute reports
- Do what you do now, but much more efficiently
- Benefit from automation
- Use AI for productivity

Collaborate Easily

- Work in Microsoft Teams
- Assign work easily and get status updates
- Share knowledge and best practice
- Find stuff easily

Be a Better PM

- Know what to do at every stage of the project
- Use the right templates
- Reduce the risk of running late
- Support organisation goals

Get What You Need

- Escalations will be acted upon
- Change requests will stay on file, to justify what happened
- Work in a more predictable environment

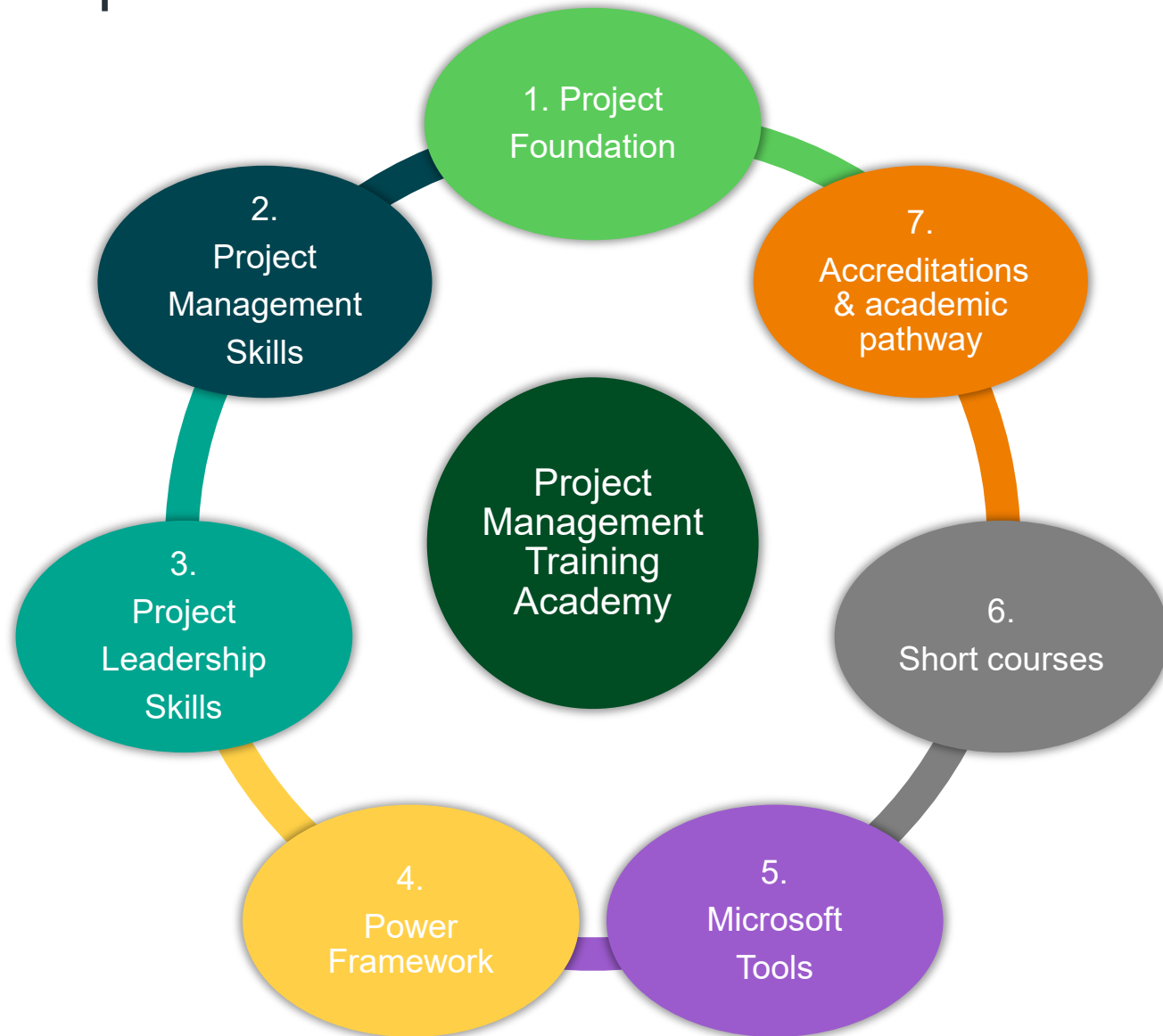
Don't worry...

- It's easy to learn
- Easy to use
- You will be supported in adopting the tool
- Your voice will be heard!









Do

- Turn sceptics into supporters: they're vocal, they care
- Focus on winning over project managers
- Insist on active Senior sponsorship
- Plan to own training and change management and being self sufficient in the long run
- Create and own your knowledge base
- Focus on educating your senior execs and BI users
- Apply formal change management approach

Learning & Development



Adoption

Meet the PMO	LifeArc Project Lifecycle	Project Leader Training
 <p>Meet the PMO</p>	 <p>LifeArc Project Lifecycle explained</p>	 <p>Training for Project Leaders</p>
Click here to learn about the PMO	Click here to learn about LifeArc's Project Lifecycle	Click here to learn about training for Project Leaders
LifeArc's Project Management System	Power Platform videos and how-to's	Reporting
 <p>Power Platform IT Ecosystem</p>	 <p>Power Platform Video guides & How-to's</p>	 <p>Portfolio Reporting</p>
Click here to learn about the Power Platform	Click here for How-to's and Guidance	Click here to access PowerBi Reports
Document Templates	PowerPoint Templates	Tools for Project Leaders
 <p>Document Templates</p>	 <p>PowerPoint presentation templates</p>	 <p>Practical tools for Project Leaders</p>
Click here to access Document Templates	Click here to access PowerPoint templates	Click here to access other PL tools

Prosci® Change Management



Process:

Organizational:

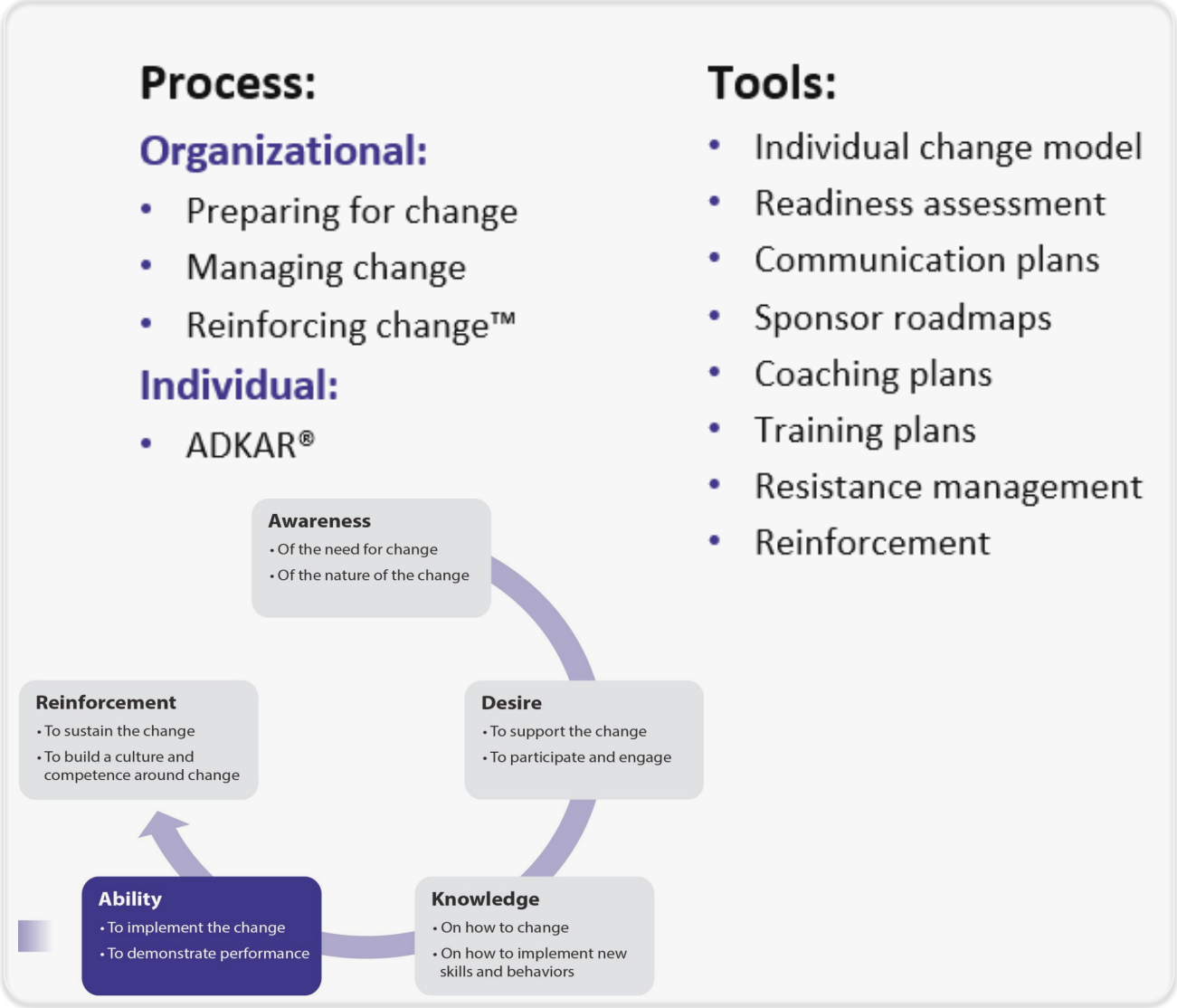
- Preparing for change
- Managing change
- Reinforcing change™

Individual:

- ADKAR®

Tools:

- Individual change model
- Readiness assessment
- Communication plans
- Sponsor roadmaps
- Coaching plans
- Training plans
- Resistance management
- Reinforcement



Long Term Success



Don't

- Don't scale back governance
- Don't make PMO team size reduction a key outcome
- Don't take your foot off the gas

Do

- Invest in building project skills in the wider team
- Invest in ongoing user support
- Make it a platform for continuous improvement
- Increase the value you get from your data
- Hand it over properly when you leave

Biggest Success Factor?



You!

Webinar Friday June 23



LIVE WEBINAR:

The Do's and Don'ts of Successful PPM Tool Implementation

Fri, Jun 23, 2023 2:00 PM - 2:45 PM BST



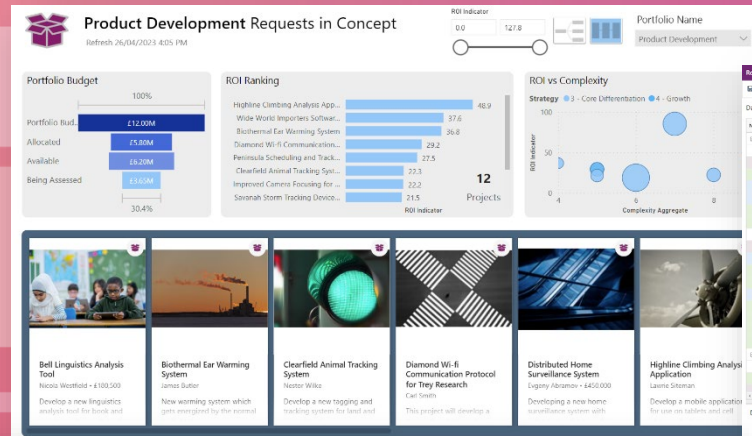
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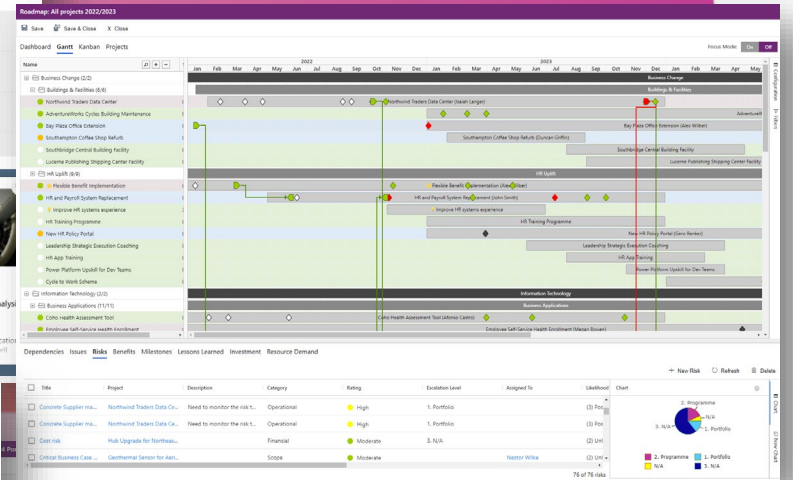
POWER FRAMEWORK

Powered by  Microsoft

Take Control of your Projects Programmes Portfolios



Bell Linguistics Analysis Tool James Dutton Develop a new linguistics analysis tool for birds and...	Biothermal Ear Warming System James Dutton New warming system which gets completed by the recent...	Clearfield Animal Tracking System Nestor Wilko Develop a new tagging and tracking system for birds and...	Diamond Wi-Fi Communication Protocol Earl Smith This project will develop a...	Distributed Home Surveillance System Lynsey Williams + 4-600000 Developing a new home surveillance system with...	Highline Climbing Analysis Application Liamie Strahan Develop a mobile application for use on tablets and cell...



POWER FRAMEWORK

Delivery

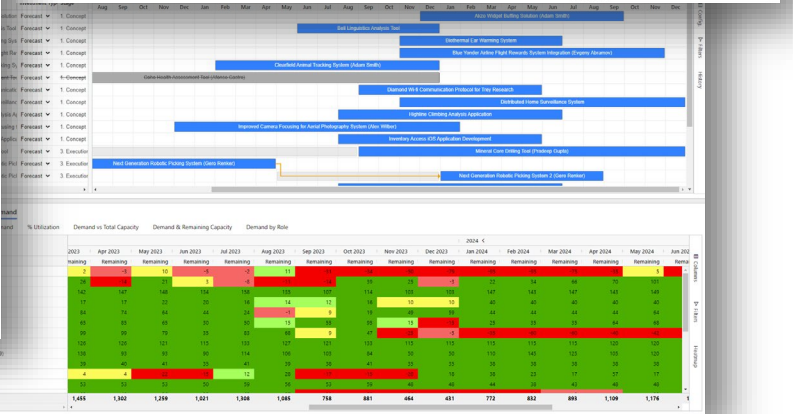
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All Active Projects: **26**

Total Budget This Year: **£8.11M** (EDM to £15M)

Overall Health:

Product Development Agile, Responsive, Customer Focussed	Active Projects: 15	Budget This Year: £5.5M	Health:
Business Change A Great Place to Work, Optimum Results	Active Projects: 4	Budget This Year: £865.5K	Health:
Information Technology Digitally Empowered, Secure & Efficient	Active Projects: 7	Budget This Year: £1.8M	Health:



Thank You!



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Nuffield Health: Transformative Project...

Challenge: At any time, Nuffield Health has a vast portfolio of up to 200 projects, ranging from on-site gym improvements and GDPR imple...

Brewin Dolphin: A Wealth o...

Challenge: Brewin Dolphin's incoming head of PMO had a brief to standardise IT Project Management policies and procedures, and to...

West Yorkshire Combined Authority: Regional...

Challenge: West Yorkshire Combined Authority ('the CA') are currently investing around £2 billion, working in close partnership with loca...

Nottingham Trent Universit...

Challenge: At Nottingham Trent, IS Project Managers are responsible not just for technology related projects but also for web and Busines...

Arup: Global IT Portfolio...

Challenge: Arup operates a global IT organisation with an ever growing portfolio of mission critical digital transformation projects. All...

Arcadia: IT Resource Time...

Challenge: In the fast-paced, customer-focused world of fashion retail, technology needs to be an agile and responsive asset, ensuring o...

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POWER FRAMEWORK
Features The Power Platform Learn About us Contact Us Book a demo

Portfolio **Project** Governance Reporting

PROJECT MANAGEMENT

Manage all your projects in one place

Bring data together from disparate systems to improve visibility and collaboration.

- Stage Gate control with automated approvals
- Track milestones, risks, benefits and more - customised to your needs
- Integrate with tasks management and scheduling tools of your choice
- Make Microsoft Teams the hub of all PPM activity

PMO GOVERNANCE

Improve compliance to improve success

Build a best practice framework for PMO governance across your organisation. Reduce admin and reporting overheads, focus on increasing maturity and mentoring your teams.

- Instantly identify overdue events and missing data
- Define and police document governance standards easily
- Drive consistent user adoption through a single platform
- Avoid silos and disconnected content

gero.renker@programframework.com