PMO Conference

LONDON 2023

Successful PPM Tool Implementation

Best Practice Principles & Real-World Case Study

PROGRAM FRAMEWORK

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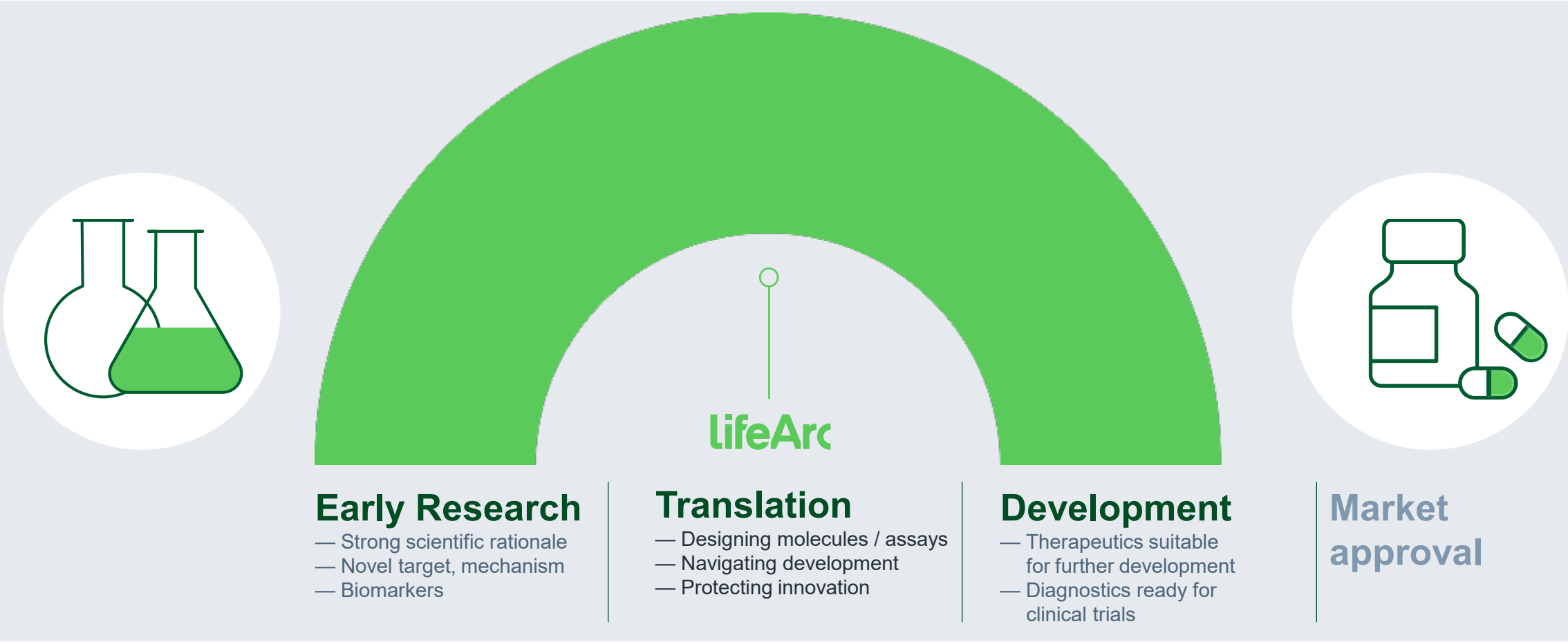
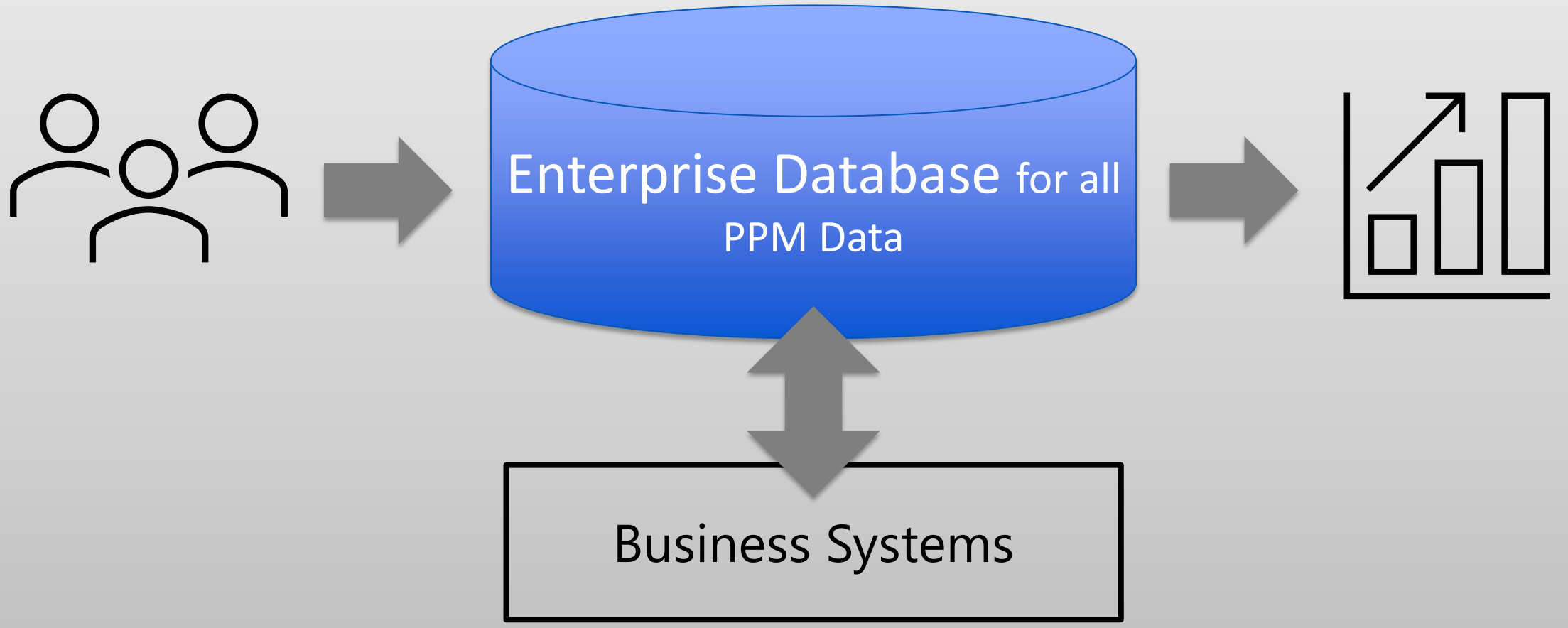
What we do

Life sciences research today is full of exceptional ideas that have the potential to transform healthcare. The challenge is that many never make it out of the lab.



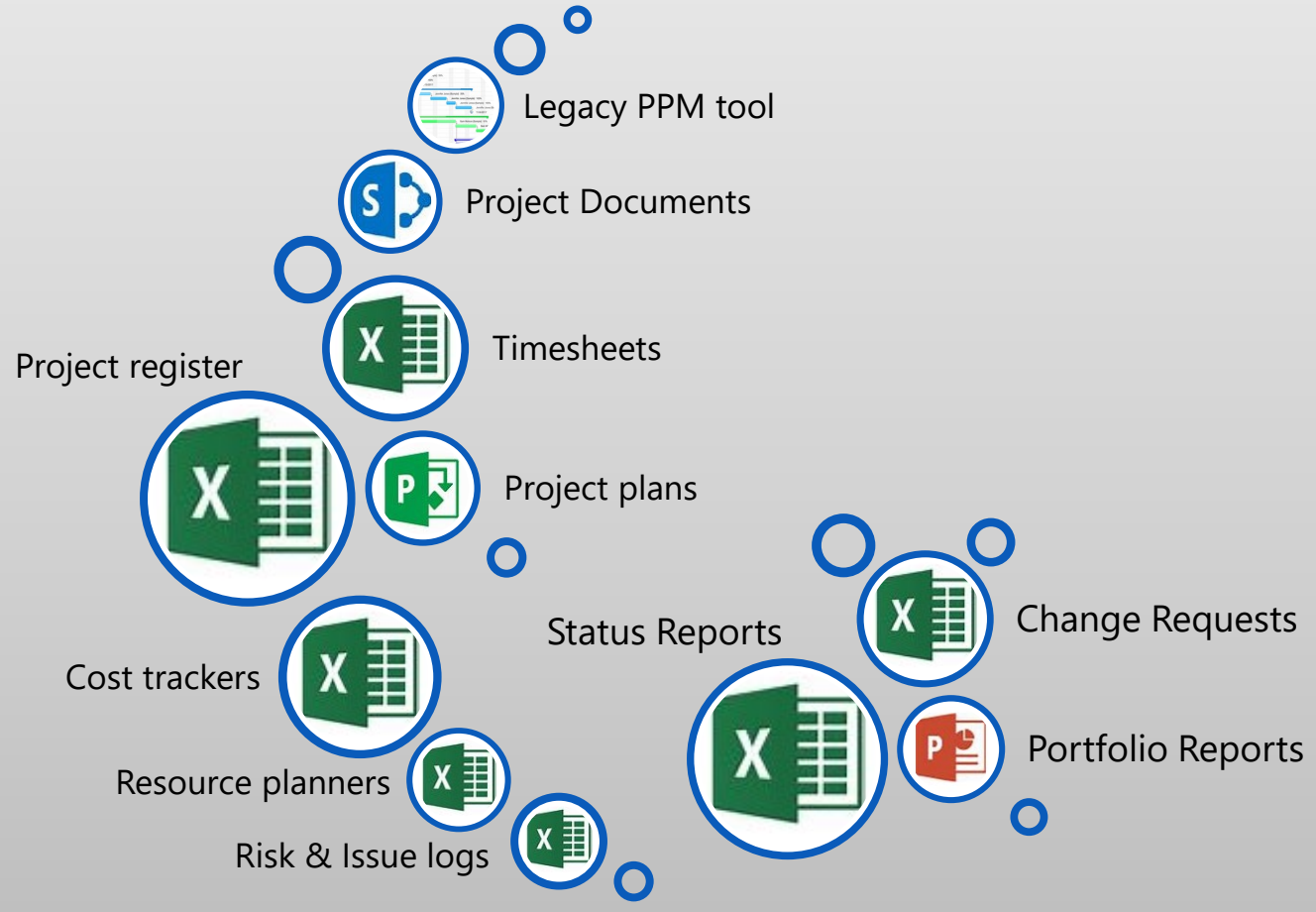
What Do We Mean by PPM Tool?



Do We Need a PPM Tool?

Most Likely If:

- You have a PMO or similar
- You have more than a handful of projects
- You are expecting growth
- You live in spreadsheet hell



Are We Ready For a Tool?

Don't

- Think you need minimum maturity level to be ready for a tool
- Build a bunch of spreadsheets in the meantime
- Be held back by small budget

Do

- Establish clear ownership for process and tool
- Grow your maturity with the tool from the start
- Expect to engage specialist help

Defining Requirements

Don't

- Make it a free-for-all
- Include too much detail
- Load it up with 'just in case' requirements
- Design the solution yourself

Do

Describe:

- The nature of your projects
- Some metrics
- How you work now
- How you are organised
- Your business challenges
- Your goals and aspirations

Let’s use the platform we already own

Your “Microsoft Cloud First” Investment

Your strategic digital transformation platform applied to PPM.

Single platform / data residence	Already secured & supported	Existing user base & logins	Collaboration for all
World class BI	Familiar user experience	Adoption	Future proof (incl. AI)

Compared to other platforms:

Data resides elsewhere	New Infosec assessment
Separate logins	Collaboration for a few = Isolation
Niche reporting tools	Different user experience
Increased adoption risk	Uncertain future

Let’s use the platform we already own

The future of Artificial Intelligence

The Power Framework Ecosystem

LifeArc's planning solution is comprised of several MS 365 apps that interact to provide an integrated project management tool set:

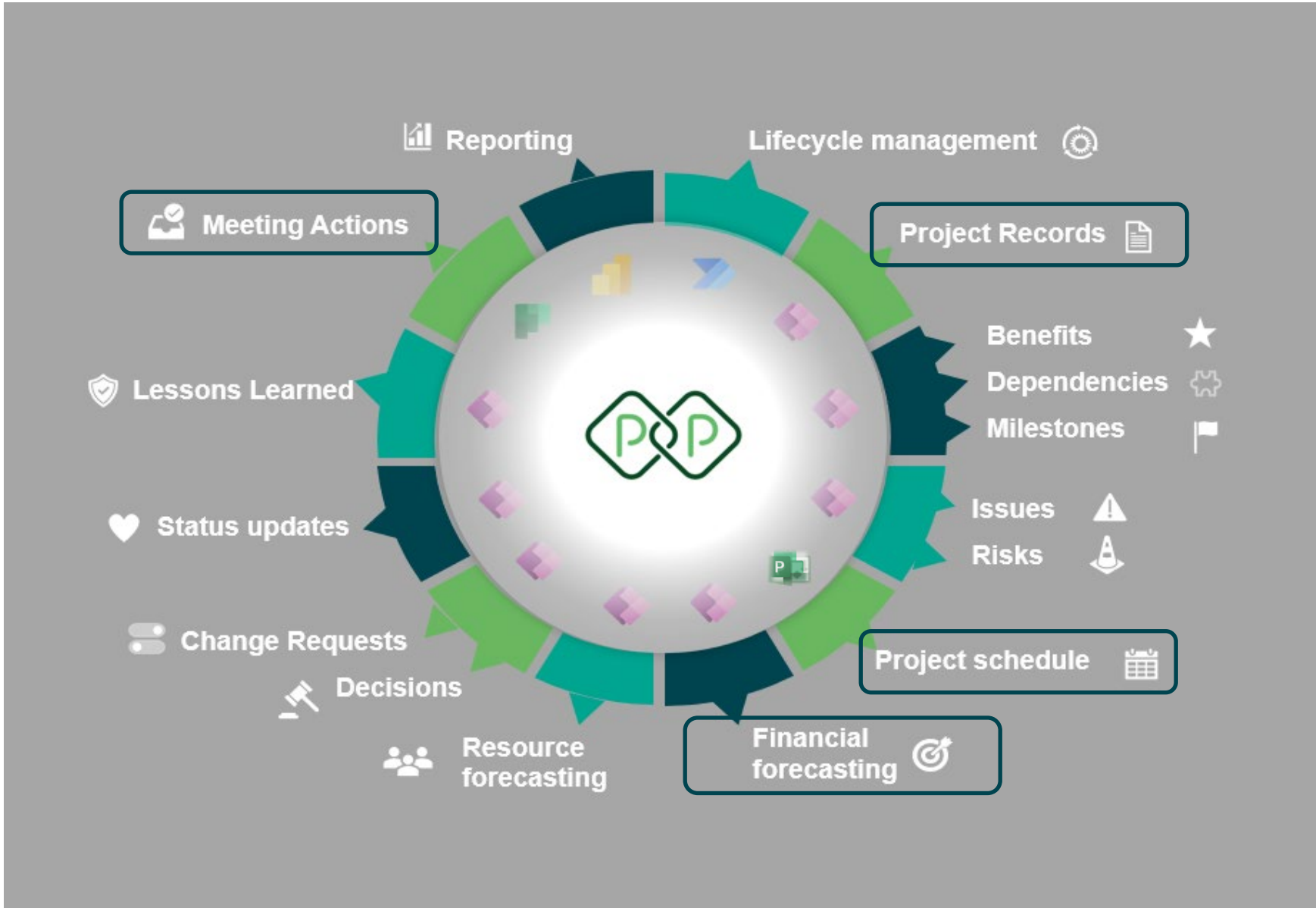
Power Apps
- Used to create custom apps – such as Issue logs etc., that hang together as one overall application

Project for the Web
- Provides simple, powerful project management for teams

Planner
- Task management tool for teams.

Power BI
- Powerful and interactive reporting tool

Power Automate
- drives workflows required for approval etc.



Scoping Our Implementation

Don't

- Don't go live with all the features
- Don't use the tool as a reason to implement brand new processes
- Don't invest in automation on day 1

Do

- Consider a 'Minimum Viable Product' approach
- Focus on what you do currently and aim to do it much better
- Run a pilot with a subset of users
- Keep budget for future phases
- Develop further with benefit of actually using the system

The Story So Far

Phase 1 – June 2021 to March 2022

Objectives

Build and Test Power Framework as a Minimum Viable Product

Scope

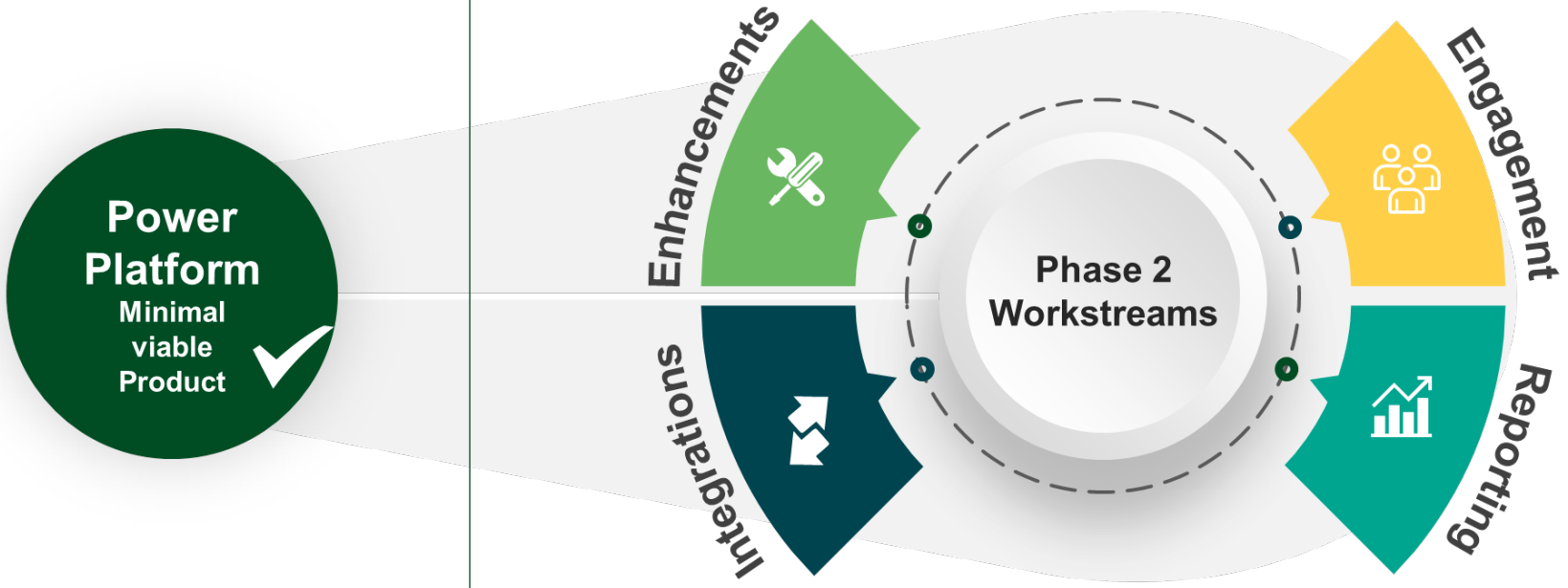
Project Management
Resource Management
Financial Management

Community

IT Early adopter community

Project Management Fundamentals Training

Foundational Project Management training deployed (PM, framework & system)

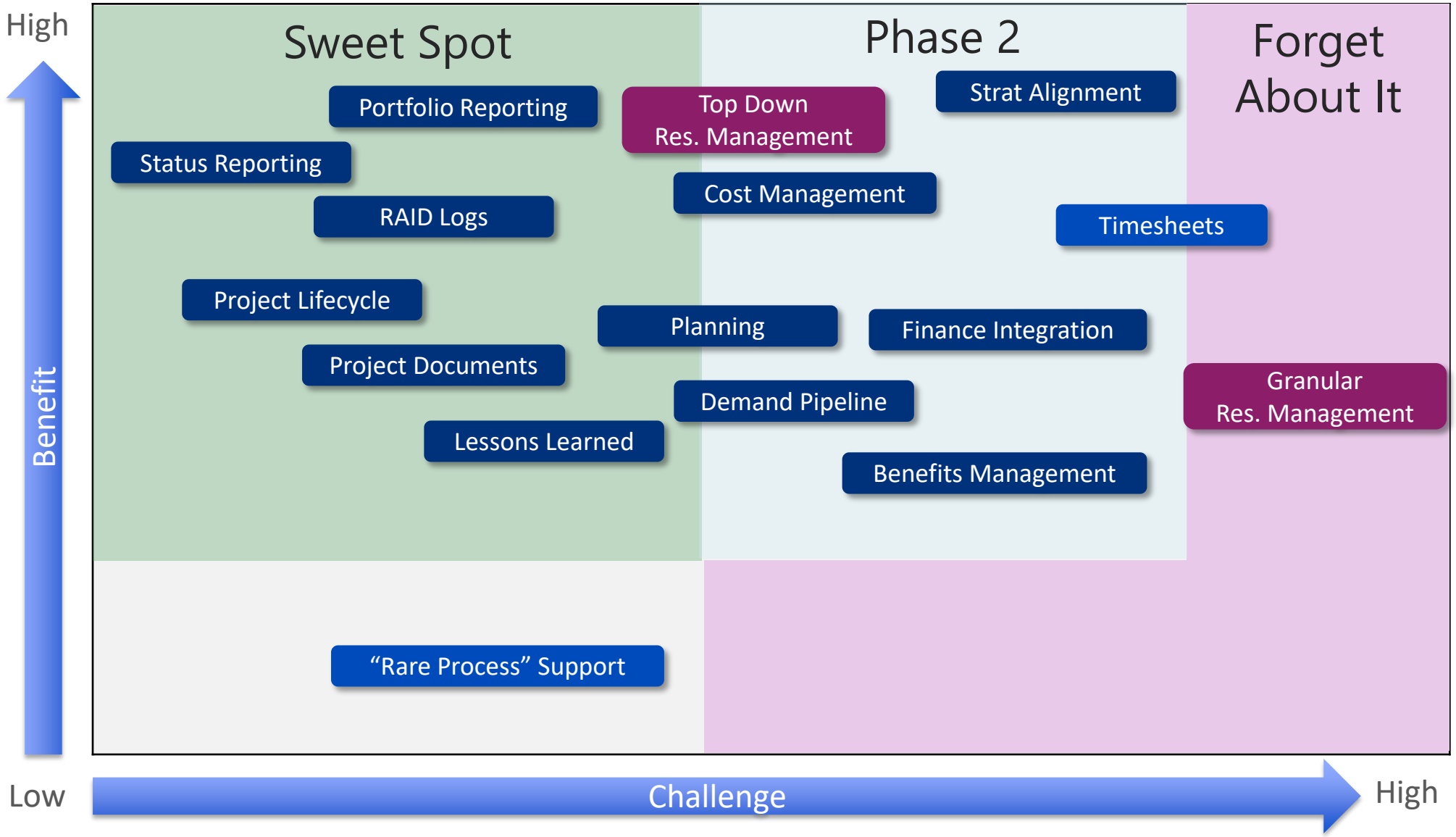


Phase 2 – March 2022 to Jan 2023

Objective

Build on the foundations delivered within phase 1 of the project

Challenge vs Benefit



Adoption

Do

- Turn sceptics into supporters: they're vocal, they care
- Focus on winning over project managers

How do we win over Project Managers?

Save Time

- Avoid data double entry
- No need to format or distribute reports
- Do what you do now, but much more efficiently
- Benefit from automation
- Use AI for productivity

Collaborate Easily

- Work in Microsoft Teams
- Assign work easily and get status updates
- Share knowledge and best practice
- Find stuff easily

Be a Better PM

- Know what to do at every stage of the project
- Use the right templates
- Reduce the risk of running late
- Support organisation goals

Get What You Need

- Escalations will be acted upon
- Change requests will stay on file, to justify what happened
- Work in a more predictable environment

Don't worry...

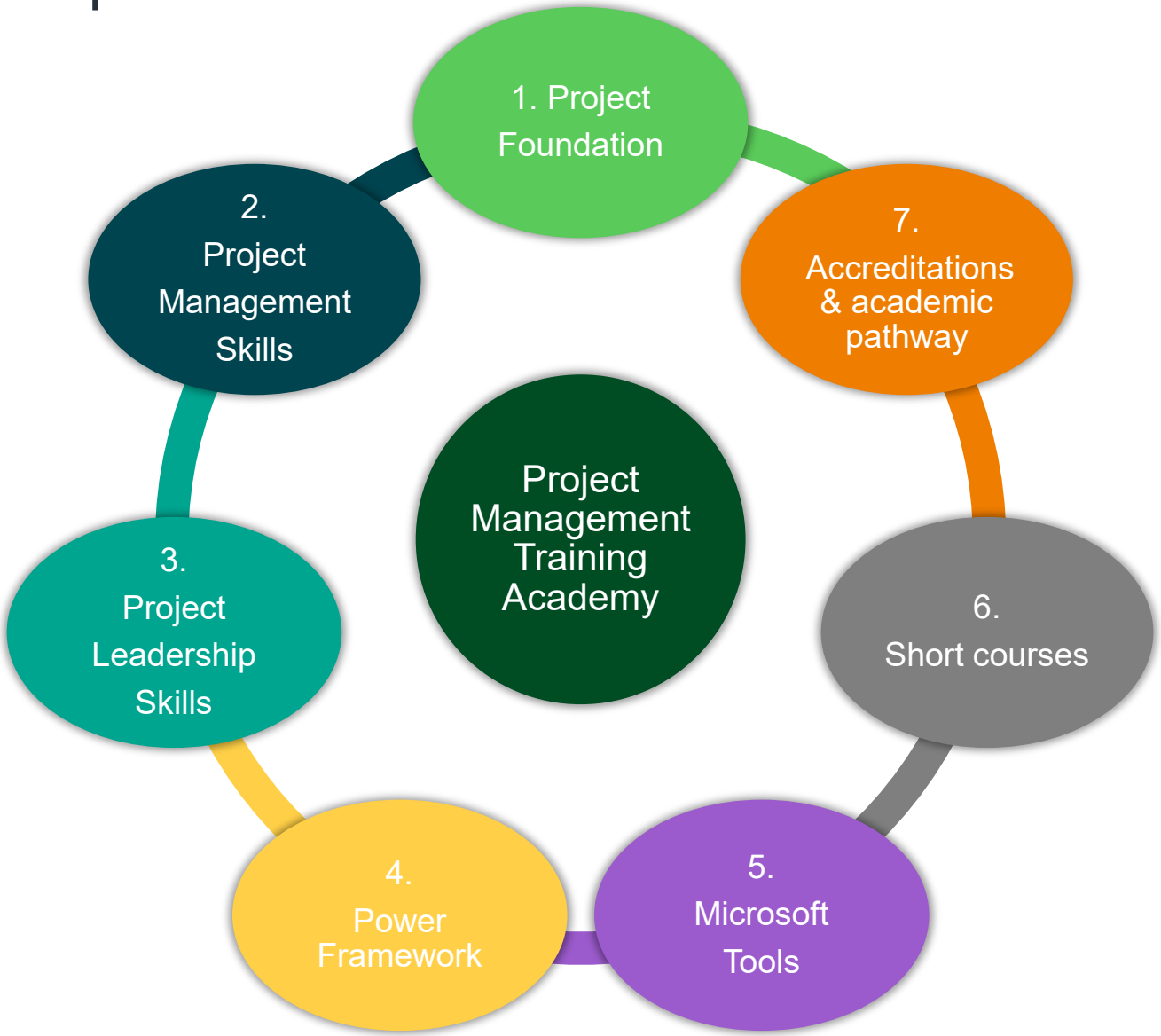
- It's easy to learn
- Easy to use
- You will be supported in adopting the tool
- Your voice will be heard!

Adoption

Do

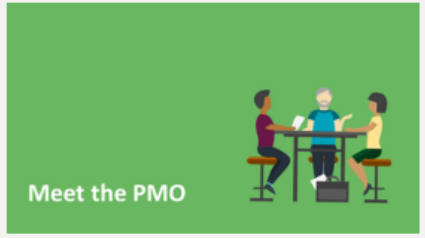
- Turn sceptics into supporters: they're vocal, they care
- Focus on winning over project managers
- Insist on active Senior sponsorship
- Plan to own training and change management and being self sufficient in the long run
- Create and own your knowledge base
- Focus on educating your senior execs and BI users
- Apply formal change management approach

Learning & Development



Adoption

Meet the PMO



Click here to learn about the PMO

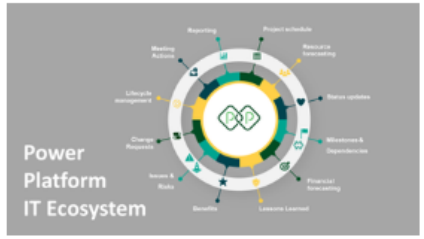
LifeArc Project Lifecycle

Click here to learn about LifeArc's Project Lifecycle

Project Leader Training

Click here to learn about training for Project Leaders

LifeArc's Project Management System



Click here to learn about the Power Platform

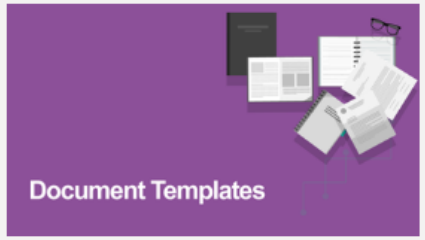
Power Platform videos and how-to's

Click here for How-to's and Guidance

Reporting

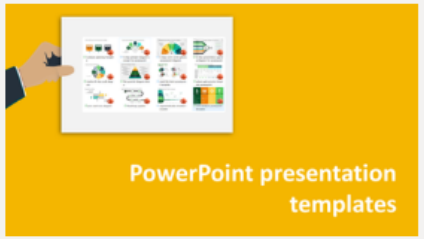
Click here to access PowerBi Reports

Document Templates



Click here to access Document Templates

PowerPoint Templates



Click here to access PowerPoint templates

Tools for Project Leaders

Click here to access other PL tools

Prosci® Change Management

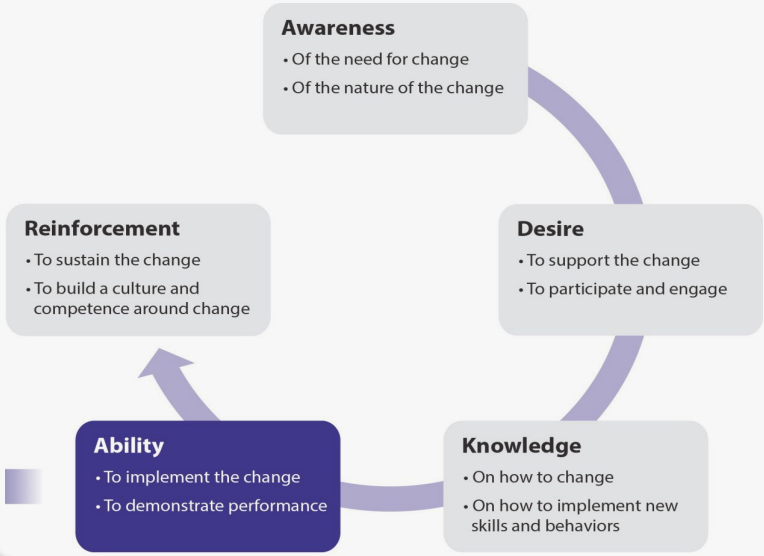
Process:

Organizational:

- Preparing for change
- Managing change
- Reinforcing change™

Individual:

- ADKAR®



Tools:

- Individual change model
- Readiness assessment
- Communication plans
- Sponsor roadmaps
- Coaching plans
- Training plans
- Resistance management
- Reinforcement

Long Term Success

Don't

- Don't scale back governance
- Don't make PMO team size reduction a key outcome
- Don't take your foot off the gas

Do

- Invest in building project skills in the wider team
- Invest in ongoing user support
- Make it a platform for continuous improvement
- Increase the value you get from your data
- Hand it over properly when you leave

Biggest Success Factor?

You!

Webinar Friday June 23

LIVE WEBINAR:

The Do's and Don'ts of Successful PPM Tool Implementation

Fri, Jun 23, 2023 2:00 PM - 2:45 PM BST

powerframework.com/events

POWER FRAMEWORK

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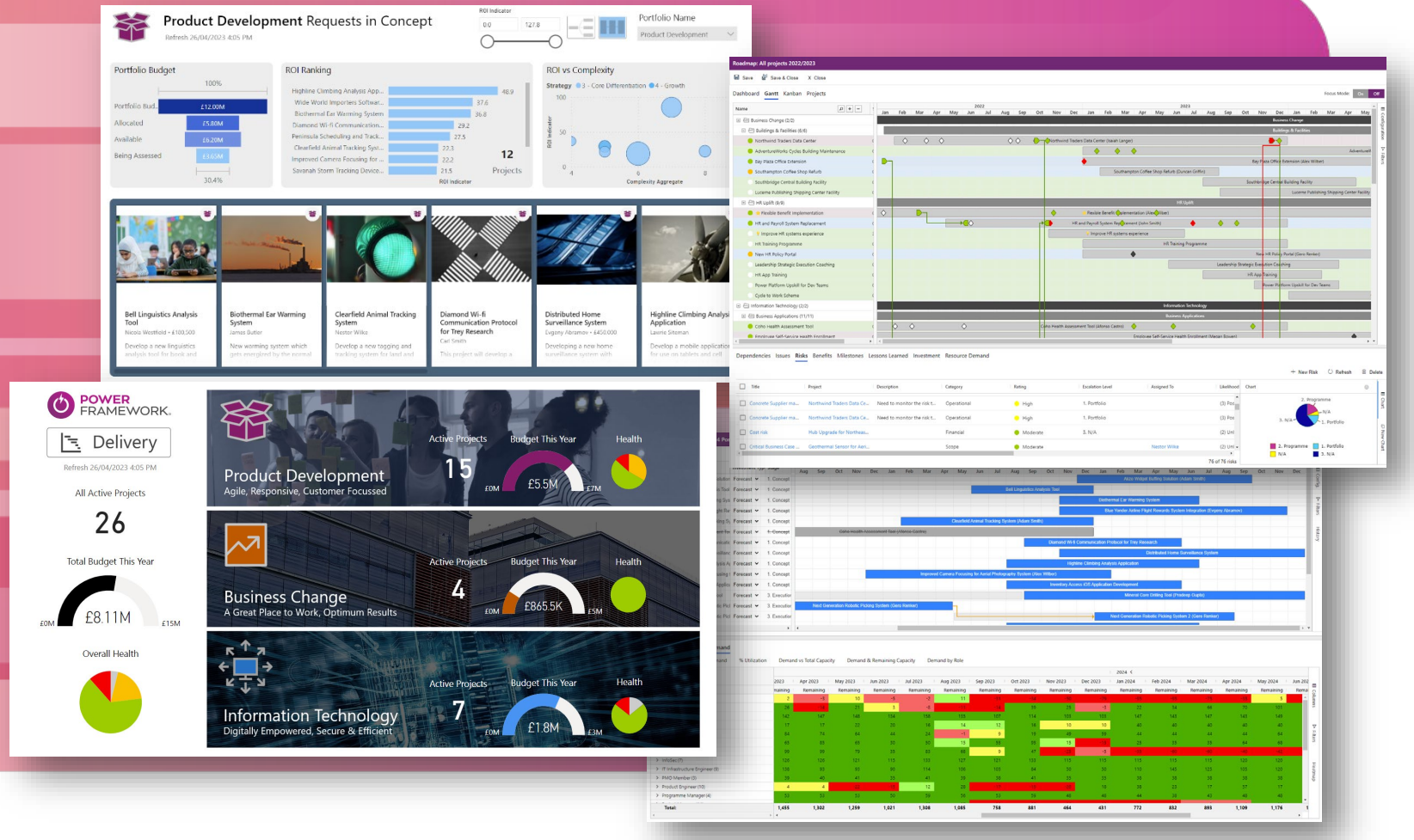

Thank You!

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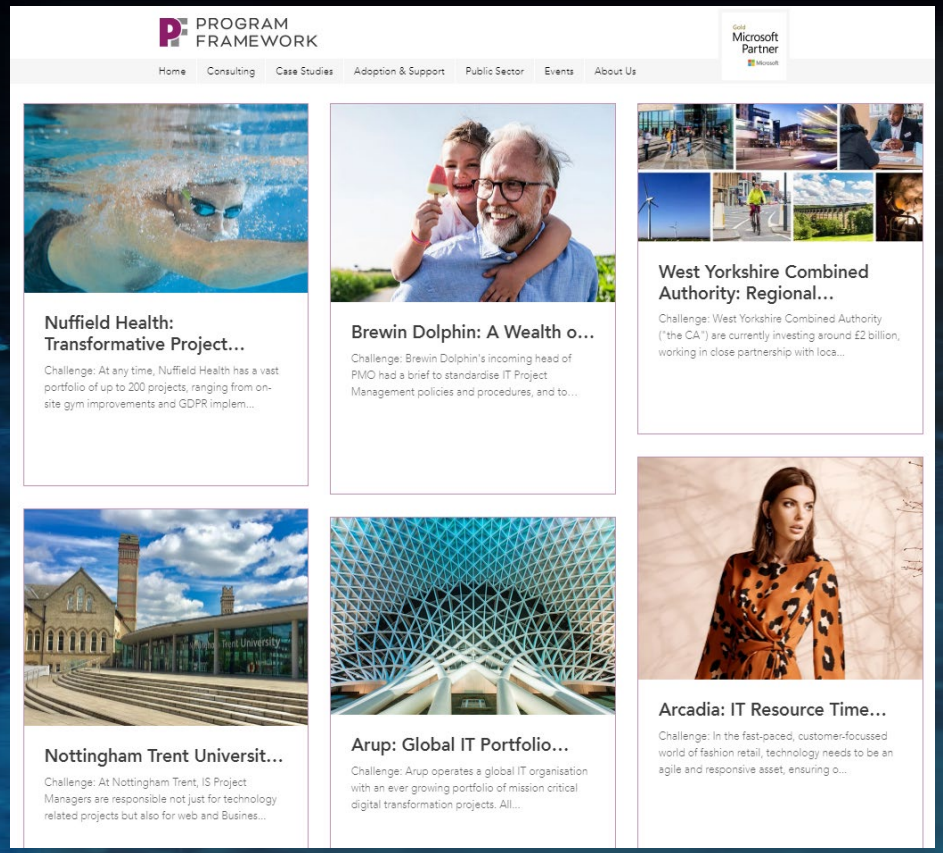

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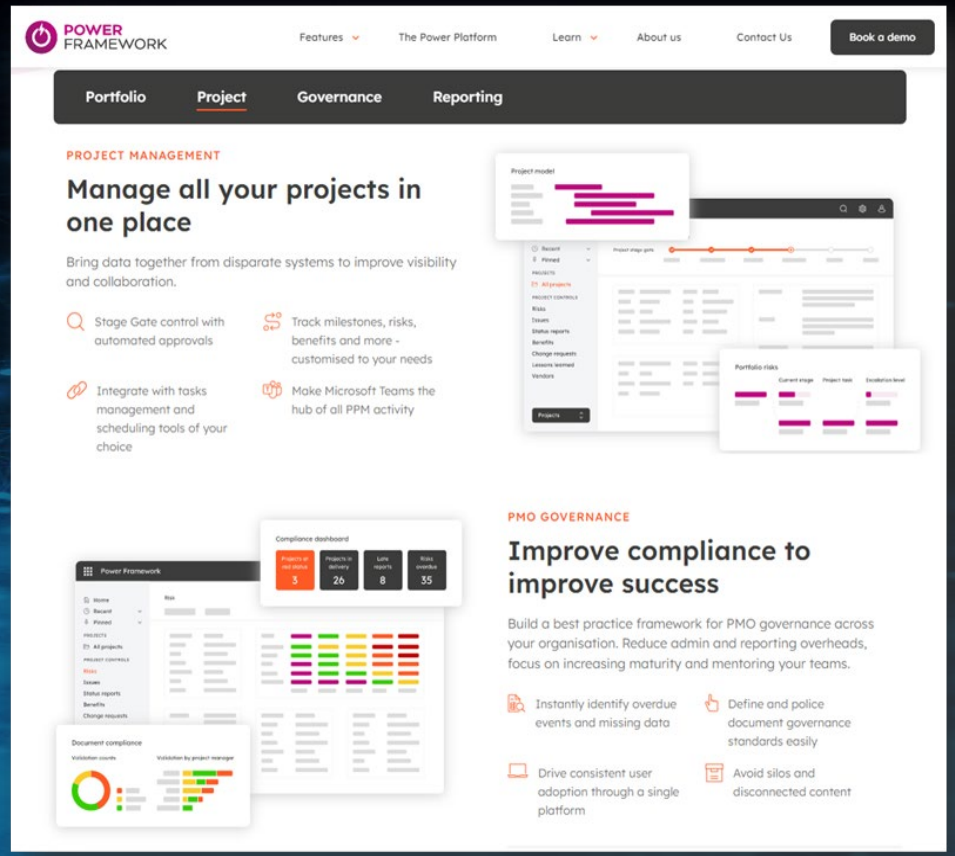

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