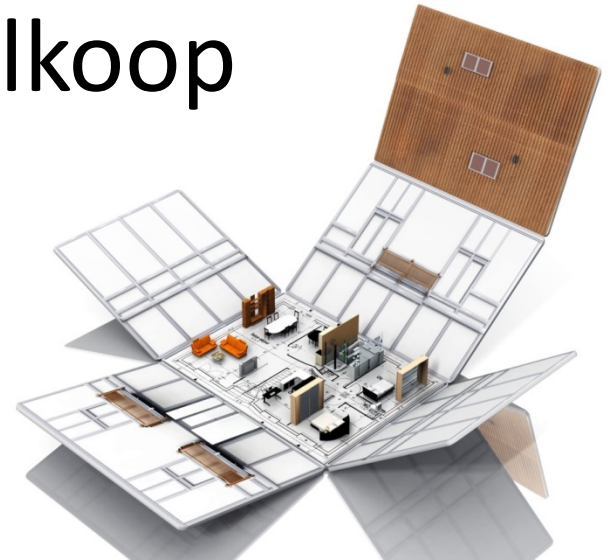


PMO
Conference
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2016



Project Management Office as a Pop-Up Shop

Mertine Middelkoop



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What is a Pop-Up Shop?

A temporary shop that suddenly appears somewhere, adds value to a few stakeholders and eventually disappears again when certain deliverables have been met.









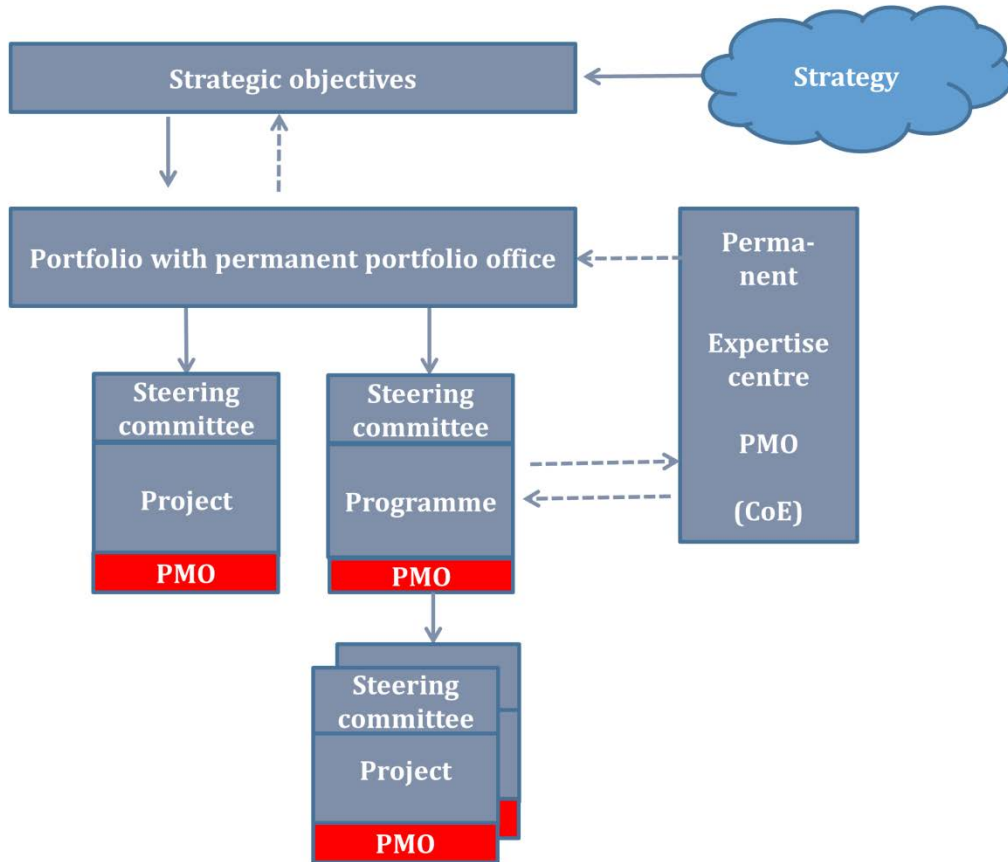


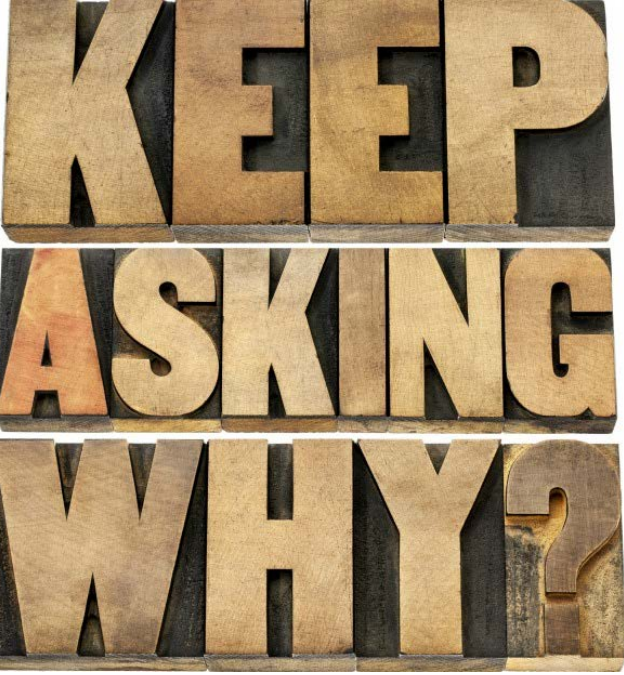
This Session's Shopping list:

1. Pop-up Shop v.s. PMO
2. Speed poppen
3. How to set-up a Temporary PMO?
4. Passion
5. Your Manifesto



Temporary PMO





The PMO “CREATE”

- Control of project progress
- Lower Risks
- Gives Energy
- Realises Accuracy
- Brings Transparency
- Establishes Governance & Compliance

2. Speed Poppen

What is your relation with this topic
(temporary PMO's)?



3. How to set-up a temporary PMO?



A temporary PMO needs the Agile PMO

Individuals and interactions

over

Process and tools

Working software

over

Comprehensive documentation

Customer collaboration

over

Contract negotiation

Responding to change

over

Following a plan

Source: www.agilemanifesto.org

Agile PMO Manifesto

Individuals and interactions

over

Process and tools

Creating Value

over

Comprehensive documentation

Customer collaboration

over

Contract negotiation

Responding to change

over

Following a plan

Source: www.agilemanifesto.org

New project: Many things to organize



Where to start?



Scenario and Menu



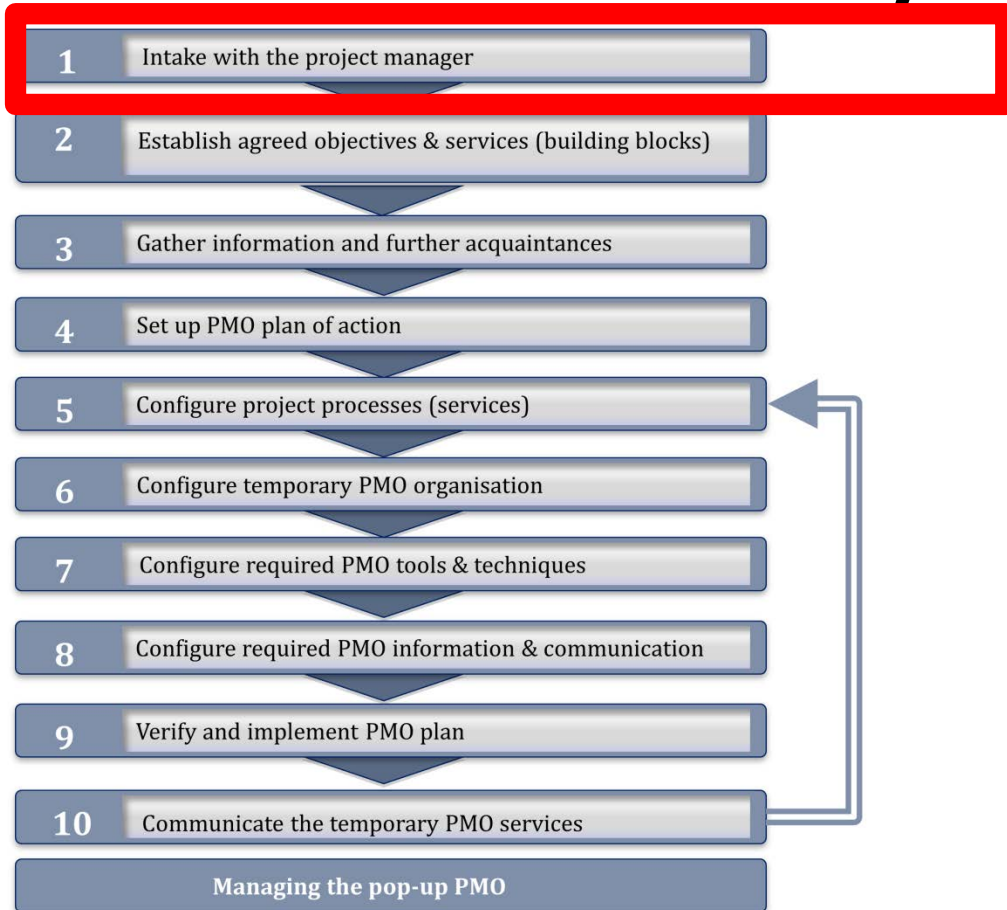
A chalkboard menu for "JUMP START YOUR DAY" and "COFFEE WORKS WAY!". The menu is divided into "HOT" and "COLD" sections. The "HOT" section lists various coffee drinks with prices for single and double servings. The "COLD" section lists iced coffee and tea options with prices for single and double servings. A drawing of a coffee cup is in the center.

HOT		COLD		
	SINGLE	DOUBLE	SINGLE	DOUBLE
ESPRESSO	1.60	2.20	ICED... ESPRESSO	1.60 2.20
CAPPUCCINO	1.75	2.35	CAPPUCCINO	1.75 2.35
AMERICANO	1.60	2.20	Coffee/Tea/COKE	1.80 2.35
12oz 16oz 20oz			ICED... 1.40-1.85	1.60 2.40
CAFE LATTE	2.90	3.20 3.85	LATTE	3.20 3.90
CAFE MOCHA	3.10	3.30 4.00	MOCHA	3.45 4.00
WHITE MOCHA	3.20	3.45 3.95	WHITE MOCHA	3.45 4.10
CAFE AU LAIT	2.30	2.55 2.90	CHAI TEA	3.45
CHAI TEA LATTE	3.20	3.45 3.95		
HOT CHOCOLATE	2.90	3.20 3.95		
BREWED COFFEE	1.55	1.80 2.10		
HOT TEA	1.75			
EXTRA SHOT	.60			
SOY OR RICE	.60			

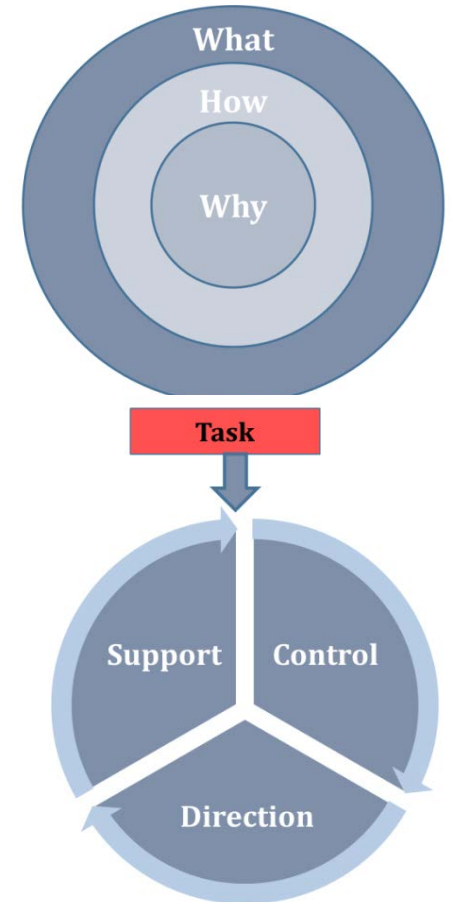
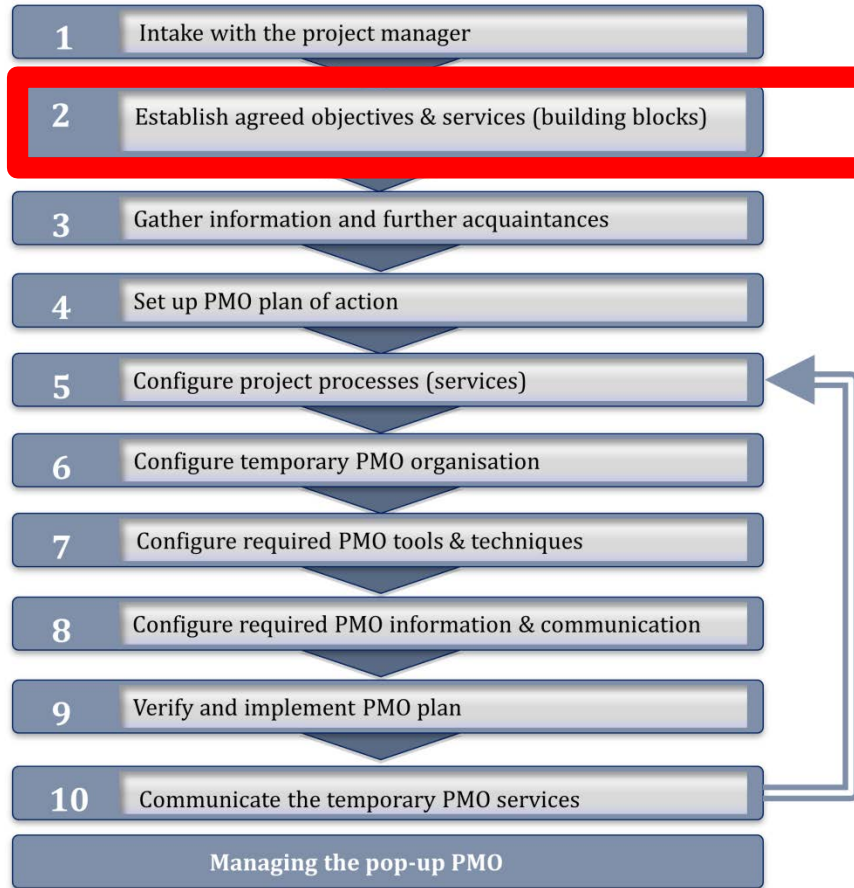
Pop-Up Shop (PMO) Menu: Building Blocks



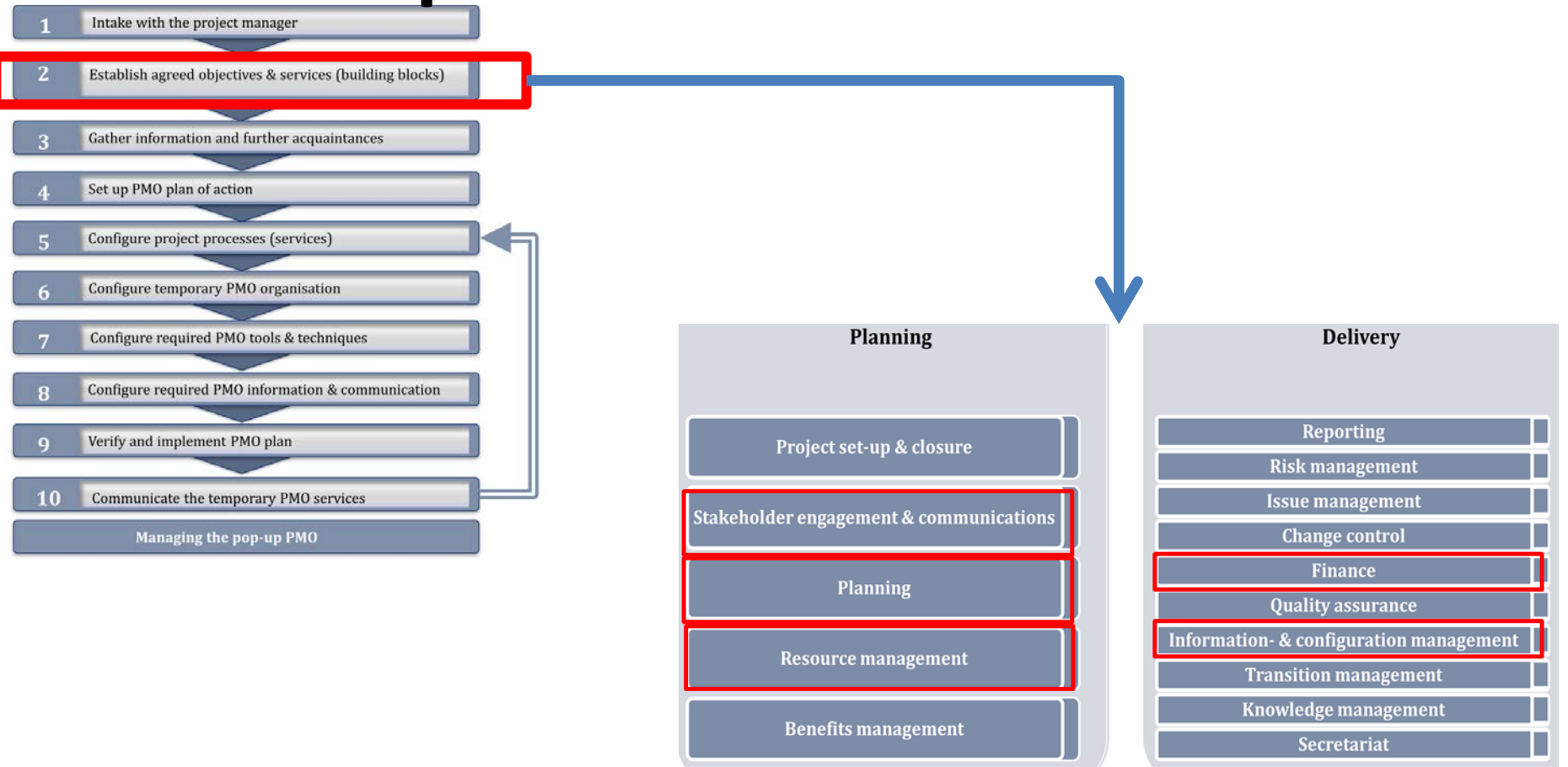
Tool: Scenario / 10 Step-Model



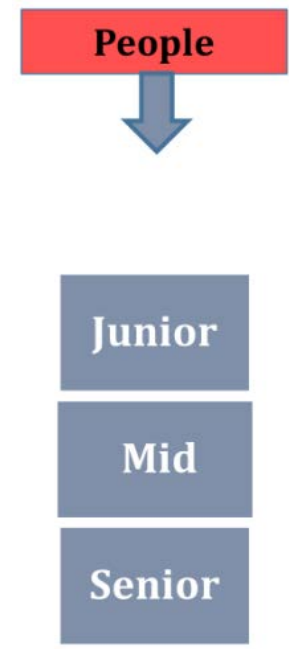
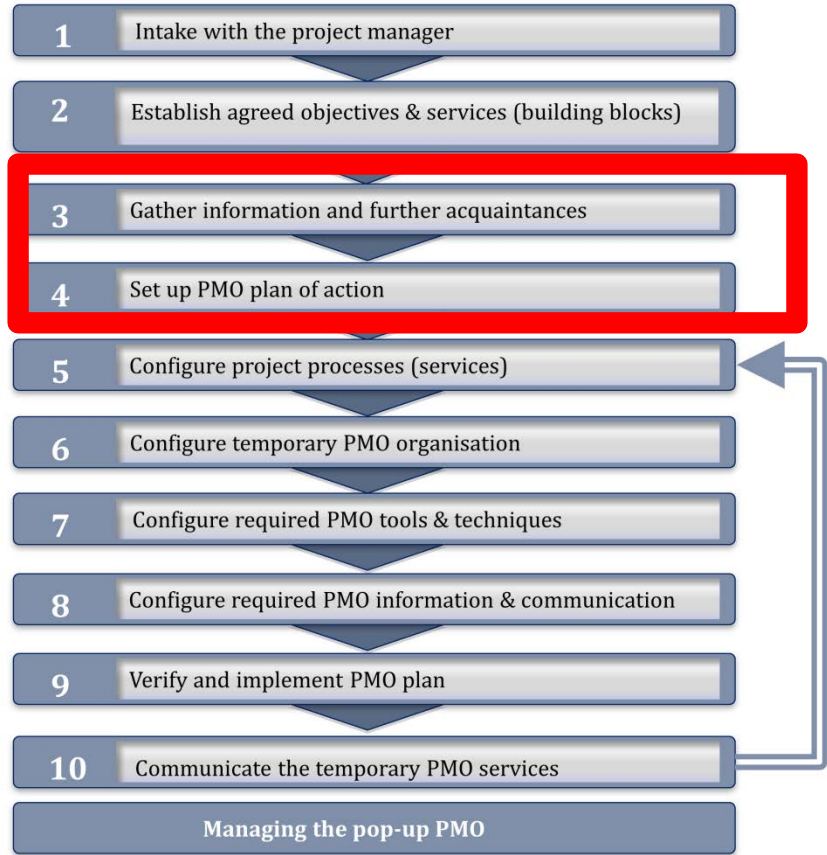
Step 2a: Goalsetting of the PMO



Step 2b: Services Selection



Step 3 & 4: Information retrieving & PMO plan



Step 5 to 8: POTI



Pop-Up Shop (PMO) Menu: Services 2 Building Block Examples



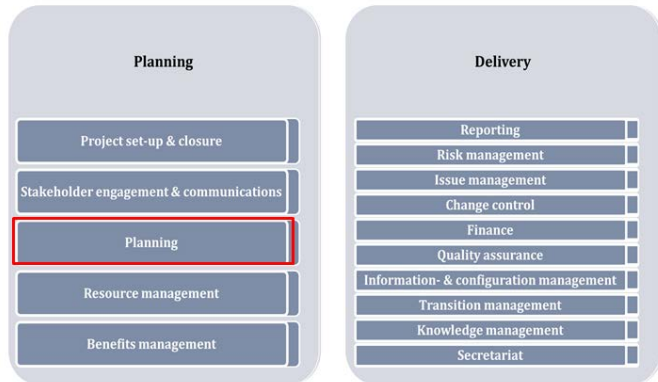
Planning:



1. Who are the stakeholders of this service?

Objective:

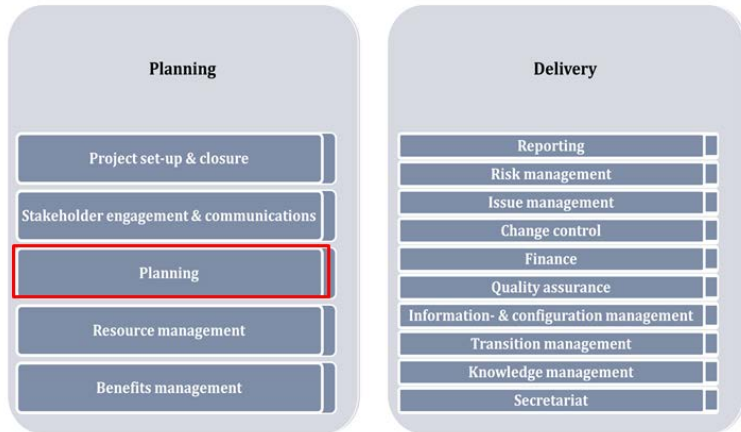
Facilitate an up-to-date schedule including dependencies and check progress..



Project Manager of Product Owner
Project Team
Architects and Specialists
Steering Group

.....

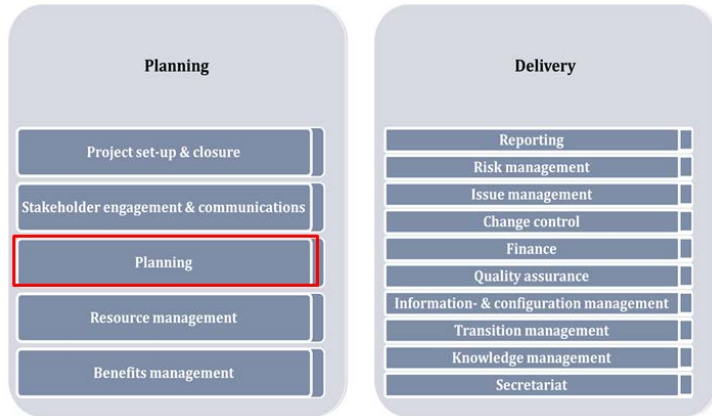
2. What can the PMO do at setup?



Setup activities:

- Give advice on structure of the planning (Gantt, levels, product backlog ...)
- Setting up Highlevel planning
- Create PBS and WBS
- Identify dependencies.
- Analyse and advice about critical path
-

3. Controlled progress



- Maintain the planning
- Address the team members on milestones and products from the schedule
- Monitor, maintain and sustain dependencies
- Update release plannings / sprint prognosis
-

4. Techniques and tools to be used



- Critical chain planning
- Scrum planning poker
- Product Based Planning
- Planning tool
-

Information & configuration management



According to P3O this service is the most important to set up with a pop-up PMO.

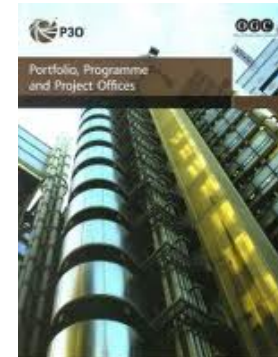
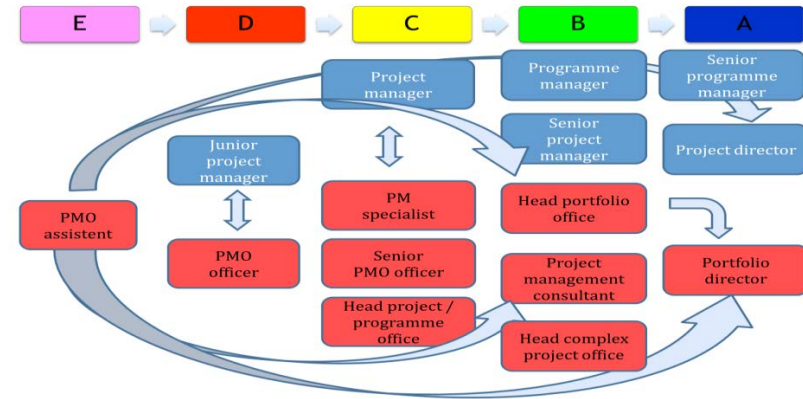


Objective:

Be able to execute coordination of and be accountable for reproducible, traceable project and management products of the project.

1. Naming conventions of project documents.
2. Agreements on how to deal with project documents (in terms of storage, review procedure, approval procedure, version control).
3. Construction and maintenance of the project archive.

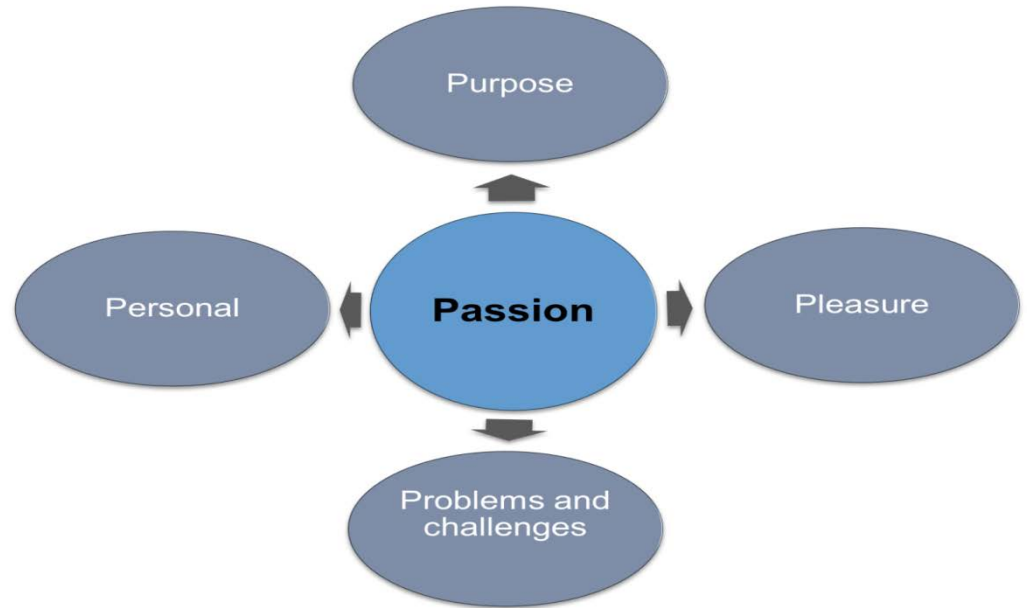
PMO functions



4. Passion

Above all, be true
to yourself,
and if you cannot
put your heart in
it,
take yourself out
of it.

Hardy D. Jackson



TEST:

How many times Yes?

- You could also do the job for less or no wage or salary.
- You look for opportunities to do more than just what you are asked.
To want continuously improve yourself and become better at your craft.
- You feel a better person if your work is satisfactorily received by your client(s).
- You do not consider about time and you do not mind spending more time than agreed.
- You will receive your salary for who you are and not because of the position you occupy.

TEST:

How many times Yes?

- You do the work just for the money.
- You are especially focused on your reputation.
- Task completion is the key, not the process how things are going or how well you achieved this result.
- You look for opportunities to finish your work as quickly as possible so you can do something else soon.
- You're too busy running around than taking time for yourself, both mentally and mentally.

YOUR TEST RESULTS
ARE IN, AND YOU'RE
FULL OF SURPRISES!



©2010 BALCOOCARTOONS.COM

Discover
YOU.

Find your
passion, life
purpose, and
take action.

5. What is your personal “YOU” Manifesto?

Individuals and interactions

over

Process and tools

Creating Value

over

Comprehensive documentation

Customer collaboration

over

Contract negotiation

Responding to change

over

Following a plan

How do you communicate?

Individuals and interactions

Process and tools

over



What is your value?



Creating Value

over

Comprehensive
documentation

Who are you customers and how do you collaborate?

Customer collaboration

over

Contract negotiation



What is your Change Approach?

When the winds of change blow, some people build walls and others build windmills

Chinese proverb

Responding to change

over

Following a plan

Any questions?





*'Success is not the key to happiness.
But if you love what you're doing you will be successful.'*

- Buddha

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